



# Northwest Justice Project

## Job Announcement

### Staff Attorney –CHEER– Seattle Temporary – 6 months

Northwest Justice Project (NJP) is a not-for-profit statewide law firm with a mission of Combatting Injustice • Strengthening Communities • Protecting Human Dignity. NJP secures justice for people in or near poverty through high quality legal advocacy that promotes the long-term well-being of low-income individuals, families and communities through legal representation, community partnerships, education, and other advocacy.

NJP seeks applications from qualified attorneys committed to supporting our mission through the work of our Seattle office serving King County in the Consumer, Housing, Education, and Employment Rights (CHEER) unit. This is a temporary (6 month) full-time position.

#### **JOB DUTIES:**

The attorney will undertake a range of duties including, but not limited to:

- Work collaboratively with office team to provide day-to-day legal assistance and direct representation to eligible clients referred to the King County office in all relevant forums, including state, federal and tribal courts, administrative agencies, and appellate courts.
- Use strategic methods and a broad range of advocacy tools in multiple forums to address high priority client needs, with particular focus on legal needs of persons and groups that experience special barriers to accessing civil legal services, including immigrants, youth, seniors, disabled persons, and other groups.
- Develop collaborative working relationships with a statewide network of advocates working on similar issues throughout the state and participate in advocacy task forces or work groups to address systemic issues that impact seniors, low-income persons and communities in Washington.
- Engage with client community and participate in legal education events for client groups, social and human services providers, justice system stakeholders, and serve as a resource to other advocates on areas of current or acquired expertise. Utilize NJP's case management and timekeeping systems and comply with all applicable regulatory requirements and reporting needs.
- Help identify and develop on-line resources for use by attorneys and/or unrepresented litigants on matters within areas of expertise.
- Support the work of NJP partners, private attorneys, programs serving the needs of unrepresented litigants, other legal aid providers and interested parties and organizations addressing the legal needs of low-income persons.

## **Qualifications:**

- Ability to handle all aspects of civil litigation with an emphasis or demonstrated interest in housing, employment, education, and consumer issues that impact low-income persons; ability to handle affirmative litigation in state or federal court and experience in addressing systemic issues.
- Applicants should be culturally competent and have demonstrated experience working with low-income client communities, communities of color, limited English and persons with disabilities.
- Washington State Bar Association membership in good standing, the ability to acquire membership through admission by motion, or ability to take the next Washington bar exam is required.
- Experience with community-based outreach and advocacy, and working within low-income communities is preferred.
- Proficiency in Spanish, Somali, Vietnamese, or other languages is a plus.

## **COMPENSATION:**

Starting salary is based upon years of experience, with an annual salary range starting at \$80,142 to \$140,712. NJP offers compensation for those who are regularly asked to use a language other than English in their work. We provide a comprehensive benefits package that includes 100% paid employee health premiums and significant premium shares for family health premiums, as well as generous time off.

**Hours of work:** NJP's typical client office hours are 9:00 – 5:00, Monday through Friday. Attorney positions are exempt and those in the position are expected to work the hours needed to meet their professional responsibilities.

## **To Apply: Submit a letter of interest, current resume and writing sample to:**

[attorneyresume@nwjustice.org](mailto:attorneyresume@nwjustice.org), Cover letter and email subject line should clearly reference "Temporary Staff Attorney – CHEER". Cover letter should include description of any experience, personal or professional, with low-income or other marginalized communities.

Northwest Justice Project is interested in qualified candidates whose professional, personal and/or service experience allow them to contribute to and support the legal aid community's commitment to race equity.

**Application deadline: February 28, 2025.**

*NJP is committed to a policy of equal opportunity and fosters an environment free of barriers and discriminatory practices. NJP actively promotes mutual respect, acceptance, teamwork and productivity. NJP is committed to maintaining an organization whose staff, Board and clients are diverse in background, experience, race, color, national origin, gender, age, religious reference, marital status, sexual orientation, gender identity, gender expression, sensory, mental or physical abilities, veteran status, and other qualities that strengthen the program while reinforcing its commitment to basic fairness. People of color, people who identify as transgender, lesbian, gay, or bisexual, and those with disabilities are encouraged to apply. Individuals needing reasonable accommodation for the application or interview process or for more information about the project should contact the Human Resources Department by calling (206) 464-1519 or emailing [attorneyresume@nwjustice.org](mailto:attorneyresume@nwjustice.org)*